



BOOK ACCEPTANCE GUIDELINES

Books: Must have an [ISBN](#). The ISBN may be printed in barcode format on the book's back cover (or inside a mass-market paperback's front cover). Alternatively, the ISBN may be printed in 10-digit or 13-digit format on the book's copyright page. Please do not send books in poor condition.

Other Media: DVDs, music CDs, Books on CD are acceptable to donate (must be operable and include the original artwork and casing)

Software: Unopened software sets are acceptable to donate.

PLEASE DO NOT COLLECT:

Books that are:

- Dirty
- Moldy
- Water-Damaged
- Damaged Binding or Pages
- Missing Covers or Pages
- Excessive Writing, Markings, or Highlighting
- Books with Cut-Out Library Treatments
- Paperback Books Warped From Storage

Please note that we also DO NOT accept:

- Academic Journals or Literary Criticisms
- Activity Books (coloring, crossword, etc.)
- Books Published by Magazines (Reader's Digest Condensed Books)
- Books that do not contain an ISBN
- Case Law and Procedural Law Books
- Custom Course Packets
- Directories or Telephone Books
- Encyclopedia Britannica, World Book, Childcraft, or Incomplete Sets
- LP Records, VHS, Cassettes, or CDs
- Open Software Sets
- Periodicals or Magazines (i.e. National Geographic, TV Guides)
- Tax Documents or Government Documents
- The Following Series:
 - Book Club Editions
 - Harlequin Romance Novels
 - The Modern Library Series
 - Reader's Digest Condensed Books
 - Who's Who
 - Yearbooks or annuals